



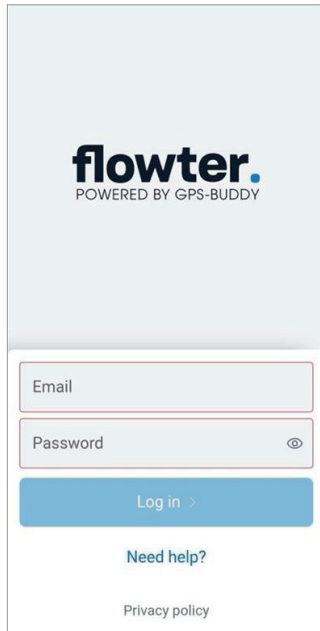
 **GPS-BUDDY**

# **ACTIVATION GUIDE**

Asset Tags

# ACTIVATION IN 10 STEPS

Asset tags make it possible to easily register and link assets in the Flowter Installer app. Once activated and linked, the asset is immediately visible and usable within the platform. Follow the instructions below to complete the process correctly.



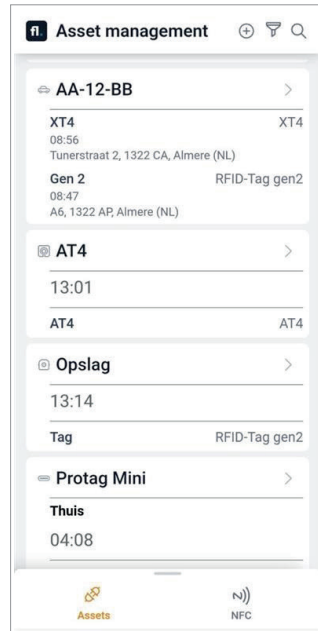
## STEP 1

### PREPARATION

- Login credentials for Flowter.
- Smartphone with Installer app.
- Hardware to be activated.

### LOG IN TO FLOWTER

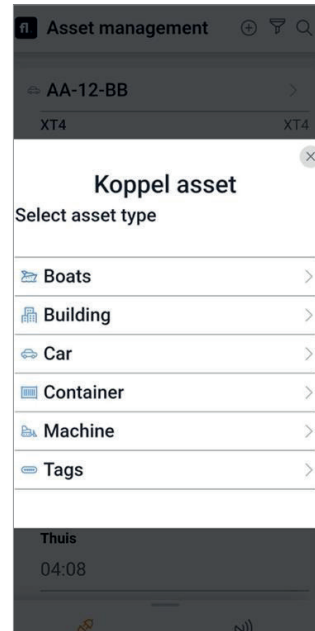
- Open the app.
- Enter your email address and password and log in.



## STEP 2

### OPEN THE INSTALLER MODULE

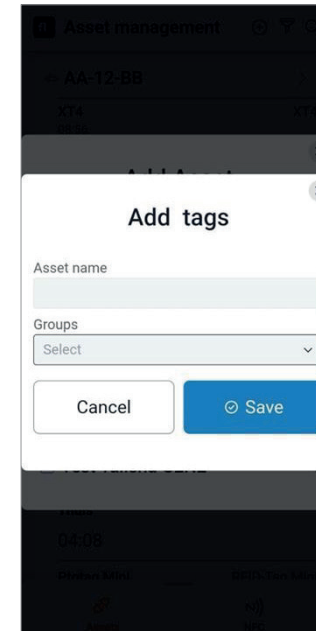
- Go to *Asset management*.
- Open the Installer module at the bottom.



## STEP 3

### CREATE A NEW ASSET

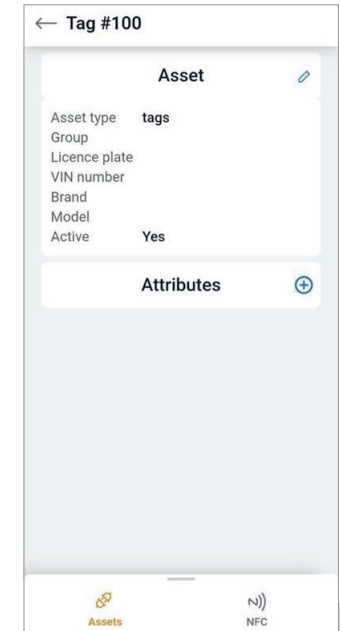
- Tap the *plus sign* in the top right.
- Select the correct *asset type*.



## STEP 4

### ENTER ASSET DETAILS

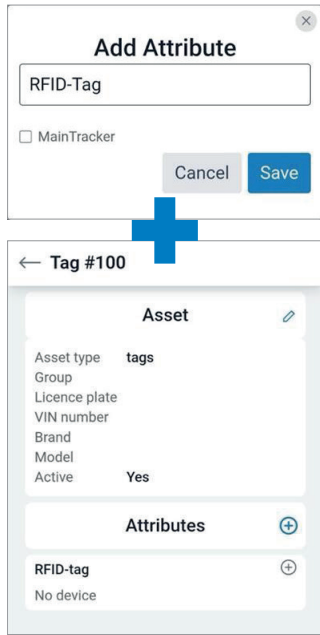
- Enter a name for the asset.
- Select a group if applicable.
- Tap *Save*.



## STEP 5

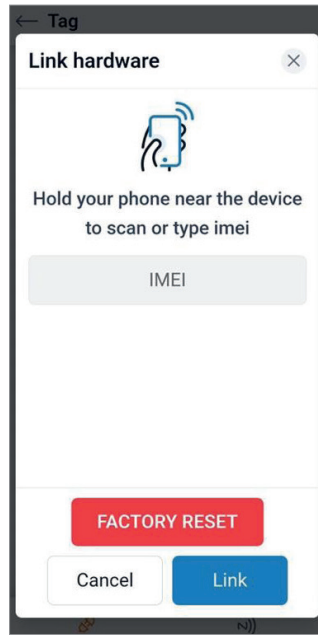
### REVIEW ASSET DETAILS

- Open the created asset.
- Verify the details.
- Use the edit icon (add icon) to modify or add information.



## STEP 6 ATTRIBUTES

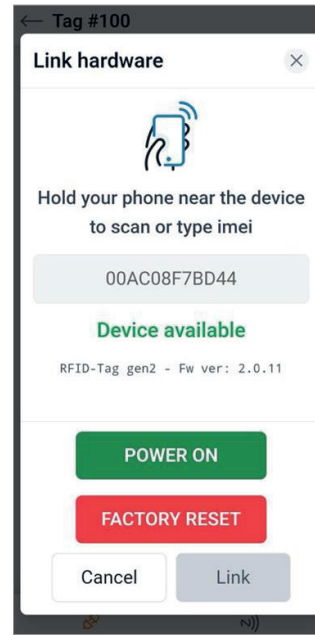
- Go to *Attributes*.
- Tap the *plus sign*.
- Enter an attribute name, for example *RFID-Tag*.
- Tap *Save*.



## STEP 7 START LINKING HARDWARE

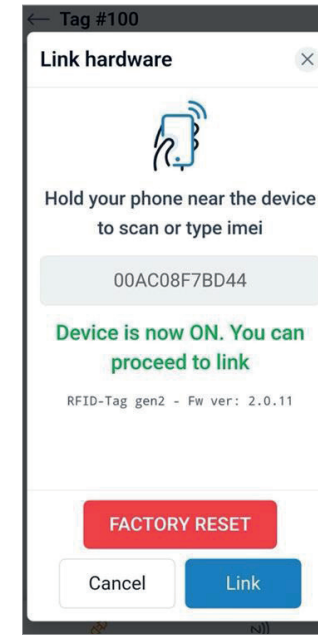
- Tap the *plus sign* next to the attribute to link.
- Hold the phone close to the device to scan, or enter the IMEI number manually.

**▲ NOTE: ONLY USE FACTORY RESET WHEN INSTRUCTED TO DO SO BY THE GPS-BUDDY SUPPORT DEPARTMENT.**



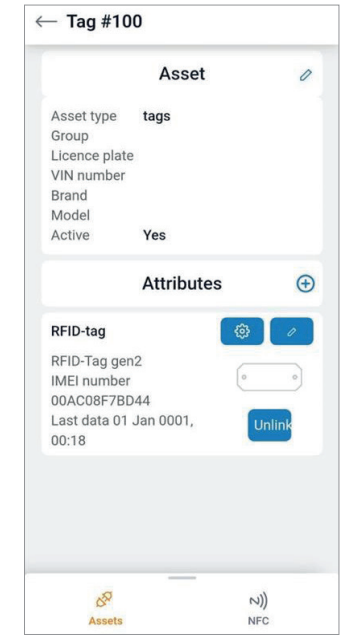
## STEP 8 START LINKING HARDWARE

- Check if the hardware is displayed as available.
- Tap *POWER ON* to turn on the device.



## STEP 9 LINK HARDWARE

- Wait for the notification that linking is possible.
- Tap *Link*.



## STEP 10 VERIFY

- After successful linking, the hardware will appear under *Attributes* on the asset.

### Check that:

- The hardware is visible.
- Hardware details (such as IMEI) are present.

# TROUBLE-SHOOTING

## HARDWARE NOT VISIBLE

- Hold the phone closer to the device
- Try scanning again or enter the IMEI manually

## “LINK” BUTTON NOT ACTIVE

- Check if *POWER ON* was pressed first
- Wait until the status indicates that linking is possible

## UNCERTAINTY ABOUT LINKING

- Reopen the asset
- Check that the tag is present under *Attributes*

## FACTORY RESET VISIBLE

- Only use when instructed by the GPS-Buddy support department.

## NEED HELP?

If you have any questions or issues during activation and linking, please contact **GPS-Buddy Support at [support@gps-buddy.com](mailto:support@gps-buddy.com)**.

*Our support team is ready to answer your questions.*



## CONTACT INFORMATION

**TEL. +31 (0)36-5382880**

**INFO@GPS-BUDDY.COM**

**WWW.GPS-BUDDY.COM**

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