# GPS-BUDDY

# Quick Reference Guide Driver App 2.01

| Download app | Log in | Select vehicle | Driver main menu |
|---|---|---|---|

This guide will help you get started with the GPS-Buddy Driver App 2.0 for Android.

All you need is an Android device with the following specifications:
- Screen size from 4.3"
- Minimum resolution 480 x 800 p
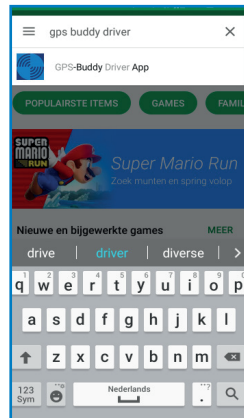- Android version 7.1.1 or above

Starting from Android version 6 (Marshmellow) and more restricted on version 7 (Noughat) when a device enters deep sleep mode, a condition "DOZE" and afterwards "APP-STANDBY" is started. In this condition, network communication and other functions are stopped and activated for little after 1 hour,  with an increasing time interval. This prevents real time notification. To continue receiving task and message notifications, users need to manually disable battery optimisation for the Driver App.

*Unfortunately Google Play policies prohibit apps from requesting direct exemption from Power Management Features in Android 6.0+ (Doze and App standby) unless the core function of the app is adversely affected. To exclude app from battery optimization on Android 7 follow these steps:

Settings-> device maintenance -> battery -> battery usage -> menu -> optimise battery usage -> turn off specific app (Driver App)

This app uses the language settings of your device and supports the following languages: Dutch, German, English and Turkish.
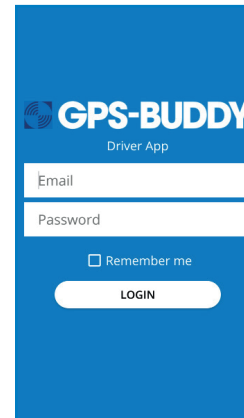
## Download app

To download the GPS-Buddy Driver app, go to the Android Play Store.

Tap the search bar and enter GPS-Buddy Driver app as a search order. Tap the bar showing GPS-Buddy Driver app.

Tap the 'install' icon to download the app from the Store.
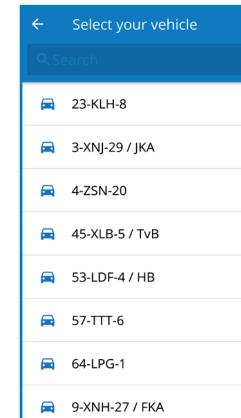
## Log in

When you have started up the app, the log-in window will appear.

Enter the e-mail address and password here, then tap the >login< button to log in.

The rights structure may be set so that you first have to sign for the vehicle yourself, using the ID Key or the tachograph card. This will be stated in the app.

Tip: If you tick the 'Remember me' box, you will not have to enter your e-mail address and password again next time.
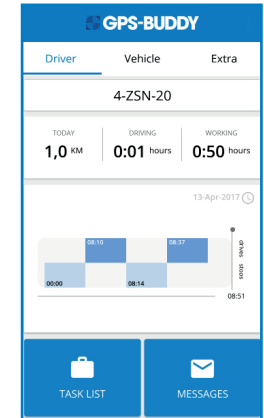
## Select vehicle

Once you are logged in, you will see a list of vehicles created for you in our system.

Select the vehicle you will be driving by clicking the relevant registration number.

Then confirm your choice with the green 'select' button.

## Driver main menu

In the main menu, you can select 'driver', 'vehicle' or 'extra'.
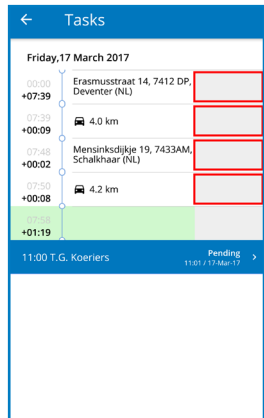
### Driver:
Here you can find more information on the number of kilometres driven and the driving time.

From this menu, you can also go to the task list and the message window.

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## Task list



In the task list, you can see all tasks. The tasks are coloured blue.

When you tap a task, you will receive more information on the task to be performed.

### Navigation:
From the task, you can navigate to the right location by tapping the green navigation icon.

## Time sheet
### (optional)



In the task list, you will also see the journeys driven and the stopping times of the relevant vehicle.
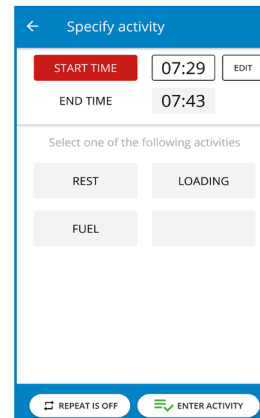
### Add activities:
It is possible to add activities to a driving moment and stopping moment by tapping the grey fields next to the driving and stopping times.

### Split activities:
If you have performed several activities during a stop, it is possible to split these by tapping the 'Process' button.
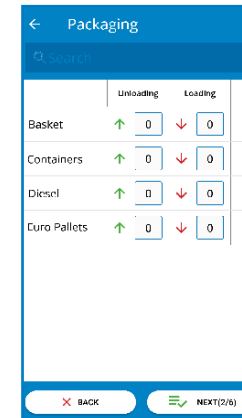
## Time sheet
### (optional)



### Repeat activities:
If you tap the 'Repeat off' button, you can activate the repeat function. If you then enter an activity with a driving moment, this activity will apply for all journeys for that day.

This function is switched off by default. The repeat task function can be turned on at the menu extra - settings.
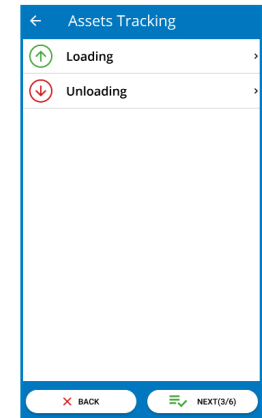
## Returnable packaging
### (optional)



If you have completed a task and want to close the app, a list of returnable packaging may appear.

### Register packaging:
If you tap the line next to the correct type of packaging, you can enter the number of packaging types delivered and collected.

## Assets
### (optional)



If you have completed a task and want to close the app, you may be able to register assets.
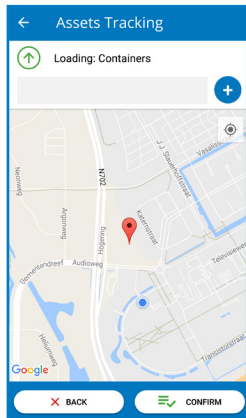
### Collect/ deliver assets:
Select 'collect' or 'deliver' in the menu. Then select the correct type of asset.

### Entering several assets:
It is possible to enter several object numbers at the same time. After entering the first asset, you can tap the '+' button to add the next object.

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## Assets
### (optional)



### Reposition objects:
Place your finger on the red marker. You can then drag this by keeping it pressed for longer.

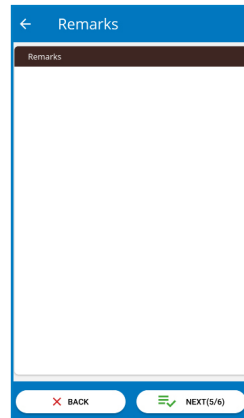You can also tap the correct position on the map. The marker will then be positioned there.

### Delete objects:
If you tap the waste-bin icon in the asset list, you can delete the asset.

### Change object nummers:
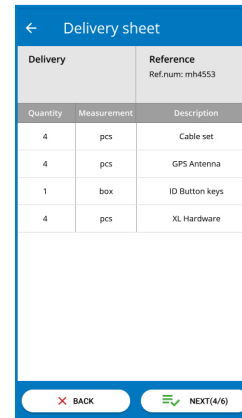If you tap the asset name in the asset list, you can change the asset number.

## Remarks
### (optional)



If you have completed a task and want to close the app, a comments field may appear.

In this field, you (as the driver) can enter a note.
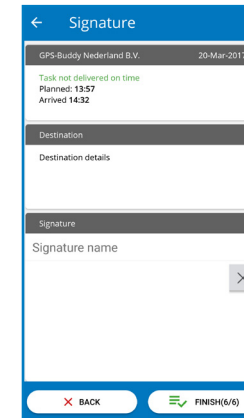
## Delivery sheet
### (optional)



If you have completed a task and want to close the app, a list of all goods to be delivered may appear.

### Change numbers:
If the list does not show the actual number of delivered goods, you can change these numbers by tapping the figures.

You can then change these.

## Signature
### (optional)



If you have completed a task and want to close the app, a possibility for the customer to place a signature may appear.
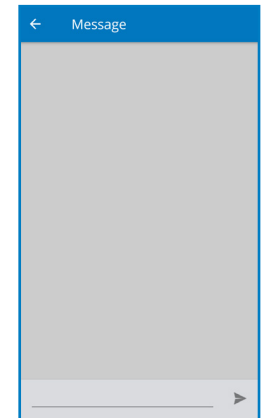
### Client's contact person:
In the name field, you can enter the name of the contact person who will sign for approval.

### Signature:
The customer can sign in the white field at the bottom.
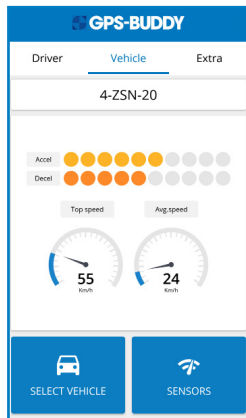
## Messages



In the message window, you can send messages to the office and receive messages from the office.

Type your message in the grey text field at the bottom of the page and select the arrow in the bottom right-hand corner of the screen to send the message.

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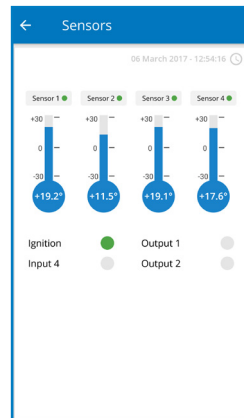
## Vehicle main menu

In the main menu, you can select 'driver', 'vehicle' or 'extra'.

### Vehicle:
Here you can find more information on the last journey driven with the vehicle.

## Sensors

In this window, you will see a list of all the sensors connected to your vehicle.

### Temperature sensors:
Here you will see a list of up to four active temperature sensors, with the current temperature.
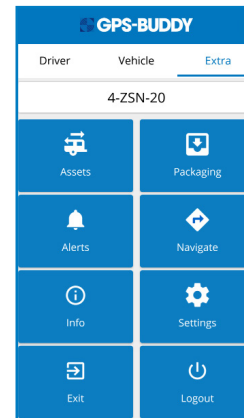
### Ignition lock sensor:
The green or grey icon shows whether the ignition is on or off.

### Door sensor:
The green or grey icon shows whether the door is open or shut.

## Extra main menu

In the main menu, you can select 'driver', 'vehicle' or 'extra'.

### Extra:
Here you can find an overview of all options and settings. Assets and packaging are optional and will only be available when activated at the back office.

### Info:
You will see which vehicle you are logged in for, with which user name.
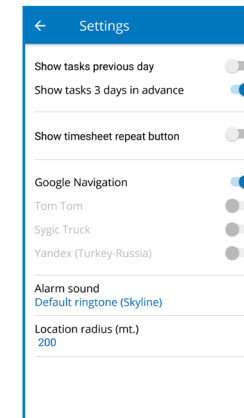
### Exit:
Here you can close the app. No new tasks and messages will be received.

### Logout:
Here you can you log off completely. Yu will return to the >log in< screen where you could log in with a different username. No new tasks and messages will be received.

## Settings

### Settings:
#### Show tasks for other days:
Here you can select whether you also want to show the tasks for yesterday a/o three days upfront.

### Timesheet repeat button:
To use the button repeat when completing tasks, you need to enable this function. The repeat tasks option at the timesheet is default switched off.
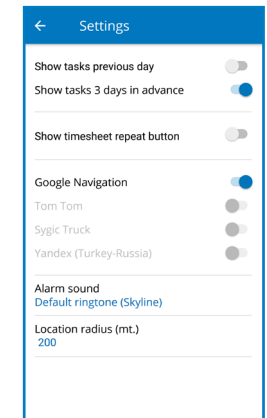
### Navigate:
You can select the navigation software you want to use here.

### Alert:
If a message or task is received, you will also hear an audio signal with this notice. You can set the type of sound here.

## Settings

### Location radius (optional)
Here you can set the radius for showing customers at the map when assets a/o packacking is activated.

### Questions?
If you have any questions after reading this Quick Guide, please feel free to contact our support department.

You can do so by sending an e-mail to support@gps-buddy.com or calling 0900 4772833.

The opening hours are from Monday to Friday from 8.00 a.m. to 6.00 p.m.